

INTERNAL AUDIT

PROGRAMS

	2011-12 Actual	2012-13 Budget	2013-14 Adopted	2014-15 Projected
Internal Audit				
Conducts reviews of City operations to ensure compliance with City policies, State and Federal statutes and generally accepted accounting principles. Also monitors Federal and State grants to ensure compliance with grant regulations.				
<i>Appropriation</i>	360,295	366,576	371,852	386,944
<i>Full Time Equivalent Positions</i>	4	4	4	4

Departmental Goals & Objectives

- Maintain and improve the City's financial condition.
- Reduce the City's exposure to compliance related issues.
- Test various inventories at City sites for existence and amounts.
- Test various Stimulus Funds received for compliance with funding source.
- Provide instant access to completed Internal Audit reports for all interested customers on City website.
- Improve service delivery of Internal Audit functions.

PERFORMANCE MEASURES

	2011-12 Actual	2012-13 Budget	2013-14 Adopted	2014-15 Projected
Workload Measures				
• Percent of revenue/petty cash locations reviewed	6.9%	10%	20%	20%
• Percent of State and Federal Grant programs tested	19.35%	20%	20%	20%
• Percent of Stimulus Grants tested without findings of non-compliance	61.54%	100%	100%	100%
• Percent of audit requests responded to within 2 business days	N/A	100%	100%	100%

BUDGET SUMMARY

	2011-12 Actual	2012-13 Budget	2013-14 Adopted	2014-15 Projected
Expenditures:				
Personnel Costs	336,212	336,436	341,712	356,804
Maintenance & Operations	24,083	30,140	30,140	30,140
Capital Outlay	0	0	0	0
Total	360,295	366,576	371,852	386,944
Total FTE Positions	4	4	4	4
Revenues:				
Other Revenue	54,075	45,000	45,000	45,000
General Fund Contribution	306,220	321,576	326,852	341,944
Total	360,295	366,576	371,852	386,944

BUDGET HIGHLIGHTS

- FY 13-14 Adopted Budget is increasing by approximately \$5,000 or 1.4%.
- Service levels remain unchanged in FY 13-14.